



MISSISSAUGA BASEBALL ASSOCIATION

CONSTITUTION

and

BY-LAWS

**2009**

AN AFFILIATE OF THE MISSISSAUGA RECREATION AND PARKS DEPARTMENT

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### PARK LOCATIONS, GROUND RULES AND MAPS

## APPENDIX 'B'

### PLAY OFF FORMAT

**PREFACE:** In the Articles of the Constitution and By-Laws of the Mississauga Baseball Association, references which imply the male gender shall be taken to include the female gender equally and without bias wherever and whenever it is appropriate to do so.

**ARTICLE A. 1.00 - NAME**

A. 1.01 This organization shall be known as the Mississauga Baseball Association (hereafter referred to as the MBA) and its governing body shall be known as the Council.

**ARTICLE A. 2.00 - PURPOSE AND OBJECTIVES**

A. 2.01 To foster, promote and teach amateur baseball and to provide maximum opportunity for all eligible individuals to participate.

A. 2.02 To develop community spirit and encourage sportsmanship and good fellowship amongst all participants to the betterment of their physical, mental and social well-being.

A. 2.03 To develop, organize and control team competition to the maximum of playing accommodations and financial resources.

A. 2.04 To sponsor and promote such athletic, social and other activities as may contribute to the finances or goals of the organization.

A. 2.05 To use all revenues solely for the promotion of these purposes and objectives.

**ARTICLE A. 3.00 - AFFILIATIONS**

A. 3.01 The MBA shall function as an independent organization under the auspices of the City of Mississauga Recreation and Parks Department.

A. 3.02 The MBA may become affiliated with any other baseball Association or organization for the purpose of better fulfilling its own functions and objectives.

**ARTICLE A. 4.00 - MEMBERSHIP**

A. 4.01 Membership in this Association shall be composed of:

- a) Area Association members
- b) Council Members

A. 4.02 a) Area Association Membership is open to all Area Associations whose boundaries are within the territorial boundaries of the City of Mississauga.

b) An Area Association granted membership shall agree to comply with the Constitution, By-Laws and regulations laid down by the MBA

c) Each Area Association shall cooperate fully by:

1. Submitting the names of four (4) capable Area Representatives to the Council of the MBA, each of whom is prepared to convene a division in the MBA, to the Secretary each calendar year by the date of the first meeting of the new Council. Each Association may name an

alternate Area representative, who has voting rights in the event of the Area representative being absent.

2. Appointing an Area Umpire-in-Chief and an Area Registrar.

- d) If an Area Association Member is unable to provide at least two (2) representatives who are able to convene an MBA division by the March meeting then a \$200.00 fine per rep (max. Of \$400) will be levied.
- e) The Council shall have the power to withdraw Area Association Membership if the Area Association Member fails to correct a contravention of the Constitution, By-Laws, or laid down procedures after notification by the MBA

A. 4.03 The affairs of the MBA shall be managed by the Council as designated below. Each member of the Council shall hold office until the next Annual General Meeting or until a successor has been duly elected or appointed.

A. 4.04 Council Members must be:

- a) Eighteen years of age or older.
- b) Elected or appointed to an office or position designated under Article A. 6.00.

A. 4.05 Council Membership

Council membership shall consist of the four (4) Area representatives appointed by each Area Association. The Council shall be formed before November 30th each year. The Council shall, elect from its membership an Executive consisting of: President, 1st Vice President, Secretary and Treasurer. It shall appoint from its remaining membership, where possible, the Directors.

The Directors shall include the 2nd Vice President, 3rd Vice President, Registrar, Umpire-in-Chief, Scheduler and all Series Convenors.

The immediate Past President shall be an ex-officio member of the Council with voting privileges. He or his delegate shall be the Chairman of the election of the new Council.

A. 4.06 Election of Officers

- a) One vote may be cast by each of the Council members. This vote may not be cast by proxy and shall be taken through a show of hands unless a ballot is demanded by any voting member.
- b) Election shall be by a simple majority.

A. 4.07 Termination and Replacement of Council Members

- a) Any Council Member may resign from the MBA by written notice of his resignation to the Secretary who shall advise the Council at its next meeting.
- b) Any Council Member who is absent from three (3) consecutive meetings, unless he gives just cause, may be removed from the office by resolution passed by at least two-thirds of the votes cast by the Council at a meeting.
- c) If the Council at a meeting shall determine by a two thirds affirmative vote that any member has discontinued the duties and activities which qualified him for membership, his membership shall be terminated.
- d) Council members may be censured, suspended or expelled for breach of the Constitution or By-Laws of the MBA or for any act, omission or conduct which the Council deems prejudicial to the welfare of the MBA by a resolution passed by two-thirds of the votes cast at a meeting.
- e) The Council shall have the power to fill any vacancies which may occur in its number to hold office for the balance of the term.

**ARTICLE A. 5.00 - MEETINGS OF COUNCIL MEMBERS**

A. 5.01 The Council shall hold monthly meetings. Additional meetings may be called by the President or upon the written request of any three (3) members.

A. 5.02 Notice of Meetings shall be given by the Secretary or his designate to each Council Member at least seven (7) days before the meeting is to take place.

A. 5.03 Voting

- a) The four (4) appointed Area Association representatives shall be entitled to one (1) vote each.
- b) In lieu of an Area Association representative assuming the role of the MBA President, the alternate, of that area association, is entitled to vote.
- c) In the event that an appointed Area Association representative is absent, the alternate assumes the Area Association representative's right to vote.
- d) If an Area Association is not represented on the Executive or Directorship, such Association shall be entitled to one (1) vote.
- e) At the January meeting, members-at-large may be appointed to fill positions on the Executive or Directorship which remain open. Each such member-at-large has voting rights.
- f) Duties of the Chairman shall be performed by the President, and in his absence, the 1st Vice President, and in his absence, 2nd Vice President.

- g) Except where a greater majority is specified under the Constitution or By-Laws, all questions arising at any meeting of the Council shall be decided by a majority of votes. In the case of a tie, the Chairman shall cast a deciding vote.
- h) All votes at any such meeting shall be taken by ballot if so demanded by a member present, but if no demand is made, the vote shall be taken by a show of hands signifying assent or dissent.

A. 5.04 **Conduct of Meetings**

The following rules shall govern the conduct of all meetings of the MBA:

- a) A majority of the voting members must be present to constitute a quorum.
- b) If there is no quorum present within fifteen minutes of the time fixed for the meeting to begin, the Senior Officer present may declare the meeting postponed.
- c) Any member who desires to speak must address the Chairman.
- d) The Chairman shall have the right to require that any motion be submitted in writing.
- e) Any Member shall have the right to speak only once on each motion unless permitted by the Chairman.
- f) The Chairman may at any time announce that the subject is open for conversational discussions.
- g) The Chairman shall decide all questions of order.

A. 5.05 **Order of Business**

The order of business at all meetings of the MBA shall be as follows:

- a) Credentials or attendance.
- b) Call to order.
- c) Minutes of the previous meeting(s).
- d) Business arising out of Minutes.
- e) Correspondence.
- f) Treasurer's Report.
- g) Convenors' Reports.
- h) Committee Reports
  - i) New Business

**ARTICLE A.6.00 - DUTIES OF OFFICERS AND STANDING COMMITTEES**

In addition to the powers and duties recorded below, each Officer or Committee shall have other powers as are elsewhere provided for in these Articles or By-Laws or as may be assigned to him or it from time to time by the Council.

A. 6.01 **Immediate Past President**

Shall act in an advisory capacity with voting privileges.

A. 6.02 **President**

- a) Shall act as Chairman at all meetings of the Council.
- b) Shall be the Chief Officer of the MBA and where an immediate decision is required, the President shall make the decision, subject to the approval of the Council at its next meeting.
- c) Shall be an ex-officio member of all Committees.
- d) Shall ensure that all orders and resolutions of the Council are carried into effect.

A. 6.03 **1st Vice President**

- a) Shall assist the President in performing such duties as may be assigned and, in his absence, shall act in his place and stead.
- b) On the authority and direction of the Council, be responsible for the design, purchase and distribution of individual player awards.
- c) Shall be responsible for ensuring that team trophies are available for all play off series winners by August 1st of each playing season. Any deficiency, repairs, or replacement considered necessary should be referred to the Council as soon as possible for appropriate action.
- d) Shall be the Chair of the Constitution Committee and chair the Constitution Meeting.

A. 6.04 **2nd Vice President**

- a) Shall assist the President in performing such duties as may be assigned, and, in the absence of both the President and 1st Vice President, shall act in their place and stead.
- b) Shall be Chairman of the Rules, Discipline and Protest Committee, and shall chair the Rules Meeting, and will maintain an up to date record of all deliberations of the RD &P Committee for report to the Council at its next meeting.(See A.7.00)
- c) Shall Chair the Public Relations Committee.

A. 6.05 **3rd Vice President**

- a) Shall assist the President in performing such duties as may be assigned and in the absence of the President, 1st Vice President and 2nd Vice President, shall act in their place and stead.
- b) Shall act as the overall series convenor
- c) Shall act as the overall Play Off Co-ordinator.
- d) Shall provide the contact numbers for scheduling diamonds from each Area Association.

A. 6.06 **Treasurer**

- a) Shall keep full and accurate books of account in which shall be recorded all receipts and disbursements of the MBA
- b) Shall maintain an account with a chartered bank in the name of the MBA through which all receipts and disbursements are to pass. All payments shall be made by cheque, signed by two (2) of the designated signing officers, who shall be the President, Treasurer and one of the Vice Presidents.
- c) Shall prepare a financial statement of receipts and disbursements for presentation at the Annual General Meeting.
- d) Shall prepare and submit an Annual Budget covering the operating costs of the league by the January meeting with a copy to be submitted to the City of Mississauga Recreation and Parks Department.
- e) Shall obtain prior approval of all expenditures exceeding an amount to be determined by the Council at the beginning of each year. Approval of individual expenditures under that same amount to be obtained at the first Council meeting following the outlay.
- f) Shall render to the Council at Meetings, an accounting of transactions and the financial position of the MBA
- g) Shall make available all records for auditing purposes.

A. 6.07 **Secretary**

- a) Shall give or cause to be given all notices of meetings (Ref. A. 6.02).
- b) Shall maintain accurate records of the proceedings of all meetings and ensure that copies of the proceedings are distributed to the members prior to the next meeting.
- c) Shall be the custodian of all books, records, correspondence, documents, etc. of the MBA except those required by the Treasurer and Registrar to perform their functions.
- d) Shall initiate or reply to correspondence as directed by the Council.

A. 6.08 **Registrar**

- a) The Registrar shall ensure that all adequate team registration information is made available on request to the "Area Association Registrar" or "Area Association Representative" appointed by each "Area Association" by the February meeting.
- b) All new player registrations must be submitted to the MBA Registrar by the "Area Association Registrar" with satisfactory proof of age by final roster date (See B3.05).
- c) Shall keep or cause to be kept an up-to-date accurate file of all players, managers, coaches, assistant coaches and teams properly registered.
- d) Shall ensure that approval of player registrations or notification of rejection is provided to the Area Registrar submitting the application. It is the duty of the Area Registrar to ensure that approved registrations are provided to the team managers and/or coaches and that any irregularities are corrected and re-submitted for approval. (See B.3.00)

A. 6.09 **Umpire-in-Chief**

- a) Shall be responsible only to the Council.
- b) Shall be a member of the Rules, Discipline and Protest Committee. (See A 10.00)
- c) Is authorized to contact the Area Association Umpire-In-Chief to assist him in the performance of duties.
- d) Shall designate two (2) qualified neutral umpires for each scheduled MBA City Championship game and shall assist the Convenor for MBA Play Off games as required. The Umpire-in-Chief, at his discretion, may use more than two (2) qualified umpires in any MBA City Championship game.
- e) Shall keep an up-to-date list of all qualified umpires which includes their telephone numbers and date of birth (if under the age of 21) as supplied by the area association umpires-in-chiefs.
- f) Is authorized to have paid through the MBA the fee schedule for Play Off games, to be determined by the Council on an annual basis. It is suggested that all Area Associations use the same scale of umpire fees for regular season games.
- g) Shall arrange MBA Umpire Clinics on an annual basis. The purpose of these clinics is to approve umpires for the playing season and ensure that all qualified umpires are issued an MBA Umpire Card.
- h) Shall be responsible for assigning a qualified umpire on a regular season game if the Area Umpire-in-Chief is unable to do so. A request for assistance must be made by the Area Umpire-in-Chief at least 24 hours prior to the scheduled starting time of the game.

If the MBA Umpire-in-Chief is unable to provide a qualified umpire for the game he will then cancel the game and arrange for it to be re-scheduled. Failure to receive 24 hours notice will not preclude the MBA Umpire-in-Chief from attempting to secure a qualified umpire for the game. If he is unable to do so, the game will not be re-scheduled.

i) **Ejections**

The MBA Umpire-in-Chief shall also advise the Chairman of the MBA Rules, Discipline and Protest Committee of the ejection(s) and the reasons as advised by the game umpire(s).  
[See B. 11.03 c)]

j) Shall ensure all Area Association Umpire-In-Chiefs are aware of their obligation for potential reports as it relates to RD & P issues.

A. 6.10 **Season Game Scheduler**

- a) Shall arrange game schedules with regard to the availability of fields for all age groups of the MBA as instructed by the Council.
- b) Shall appoint as many assistants as may be required.
- c) Shall receive an honorarium determined by Council for each season.

A. 6.11 **Area Association Representatives**

- a) Shall report to the Council any problems arising in their Area.
- b) Shall be responsible for communications between the MBA and the Area Association which they represent, to the procedures to be followed by members and to ensure compliance with requirements as laid down by the MBA.

**ARTICLE A.7.00 - RULES, DISCIPLINE & PROTEST COMMITTEE**

- A.7.01
- a) The Committee shall be comprised of the Chairman (2nd VP), MBA Umpire-in-Chief, plus a minimum of two MBA Council Members. The Committee shall be appointed by the Council to hold office until the next annual General Meeting.
  - b) Each Committee member shall have only one (1) vote. The MBA Umpire-in-Chief shall only vote to break a tie.
  - c) In the event that a member of the Committee is involved in the matter under consideration by the Committee, the MBA Council shall appoint a substitute for that member.
  - d) The RD & P Chair shall report all decisions to the Council at the next meeting.
  - e) Each protest or disciplinary action must be dealt with at the earliest possible date.

- A.7.02
- a) A quorum of the Committee shall be a majority of its members
  - b) The Committee shall have the authority to take action in the matter of a protest, disciplinary action or registered complaint.

- c) The Committee may, at its option, invite or decline to invite, any person subject to suspension to the meeting at which the suspension is considered.
- d) Any minor who is subject to suspension and is invited to this meeting is entitled to representation by a parent or team official.

**ARTICLE A. 8.00 - AMENDMENTS TO THE CONSTITUTION**

- A. 8.01 Any proposed amendments to the Constitution and By-Laws shall be filed with the Secretary in writing fifteen (15) calendar days prior to the annual general meeting.
- A. 8.02 The Constitution and By-Laws of the MBA may be amended by resolution enacted by a majority of Council voting at a meeting. Such an amendment shall only have force until the next Annual General Meeting or Special Meeting called for considering the said amendment and passed by a two-thirds vote of the voting members present.

**ARTICLE A.9.00 - ANNUAL GENERAL MEETING**

- A. 9.01 The Annual General Meeting of the MBA shall be held in November of each calendar year.
- A. 9.02 **Voting Member at Annual General Meeting**
  - a) Shall be 18 years of age or older.
  - b) Shall be an Area Association Representatives or Member at Large (See A.5.03e)

**ARTICLE A 10.00 - AREA BOUNDARIES**

**ERINDALE**

- North: Eglinton - south side
- South: North of QEW

East: West of Hwy 10  
West: Credit River

**FOREST GLEN**

North: Highway #401 from east side of Dixie Road to Mississauga/Etobicoke boundary.  
South: CPR tracks just south of Dundas Street East between Etobicoke Creek and Dixie Road.  
East: Mississauga/Etobicoke boundary, from Hwy. #401 to CPR tracks just south of Dundas Street East.  
West: East side of Dixie Road between CPR tracks just south of Dundas Street East and Mississauga/Brampton Boundary.

**MISSISSAUGA MAJORS**

North: City Limits  
South: Lake Ontario  
East: City Limits south on Dixie Rd to Dundas Street East, east on Dundas St East to City Limits.  
West: Lake Ontario up Credit River to QEW , QEW to Stavebank, Stavebank to Queensway to Mavis Rd north to Dundas St East, from Dundas Street East to the Cooksville Rail line extended west along the Rail line to Palgrave Creek, north on Palgrave Road, northward to Burnhamthorpe Road West, eastward on Burnhamthorpe Road West to Hurontario Street, following the east side of Hurontario Street to City Limits.

**MISSISSAUGA NORTH**

North: City Limits  
South: North Side of Eglinton  
East: West Side of Hwy #10  
West: City Limits

**MISSISSAUGA SOUTHWEST**

North: South side of Eglinton Avenue  
South: Lake Ontario  
East: Credit River  
West: City Limits